

ADMINISTRATIVE-INTERNAL USE

82-12073

82-2287

20 September 1982

MEMORANDUM FOR: See Distribution

**SUBJECT** 

Report of Significant Activities During DCI's

Absence (18 September - 5 October 1982)

Please provide by COB 4 October for the Director's review a report of any significant activities you wish to call to his attention shortly after his return. The report should take the form of a blind memorandum inscribed across the top Significant Activities/Developments (Directorate or Office) and should be forwarded to the Executive Secretariat in two copies. Please forward only those items which are not already included in your Weekly Activities Reports submitted to the Executive Director's office.

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Executive Secretary	

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